About the Kriewall-Haehl Gallery
The Kriewall-Haehl Gallery was founded in 2007 to provide a forum for the exhibition of artwork to inspire and enhance the community of Woodside Priory School, a co-educational, college preparatory school for grades 6-12. The Kriewall-Haehl Gallery is located in the lobby of the Rothrock Performing Arts center on the campus located in Portola Valley California. We are not a commercial gallery. We primarily exhibit work created by our students, faculty, staff and alumni. We are also proud to exhibit work created by selected artists that live in the San Francisco Bay Area.

Eligibility
Entrants that are not members of the Priory community must reside in the San Francisco Bay Area. Special consideration will be given to residents of Portola Valley and Woodside California. Work is assessed for its quality, originality and potential to enhance the community. Our artists vary widely in terms of age, education and experience.

Submissions
If you think you might be interested in submitting your work for review, we recommend you spend some time looking at our blog and visiting the Kriewall-Haehl Gallery to get a sense of the type of work that would fit well in our space. Please note, because the gallery is located on a sixth through twelfth grade campus, we cannot show work that features nudes, anything political, violence, drugs, or anything of a sexual nature.

Please submit work according to these criteria. Work that does not comply with this requirement will be disqualified.

1. Images-
Digital portfolios, websites, or artist blogs are our preferred method for jurying materials. Digital portfolios can be in created in PowerPoint, Prezi, or even in a Word document. Files should be clearly labeled and correspond to a separate image list.

Portfolios or Web links can be emailed to cparmentier@prioryca.org

If an artist prefers to submit images on a cd or thumb drive via US post, we will need 12-20 images of the work that would be exhibited or similar work created by the artist. Images in other formats will not be reviewed. Do not send originals.
CD’s can be sent to Christel Parmentier at Woodside Priory School
302 Portola Rd, Portola Valley, Ca 94028

2. **Resume, Cover letter, and Statement about the artwork**
   must accompany all submitted work. Hard copies can be mailed US post or
   attached in an emailed to one of the addresses below. *Note: Website links
   will not be reviewed without inclusion of cover letter, resume and artist’s
   statement.*

3. **Return envelope and postage**
   Please provide self-addressed stamped return envelope (SASE) that fits
   your materials if you would like your submission returned to you.
   Submissions will not be returned if there is not the proper amount of
   postage. Please note if do not want your materials returned to you.

**Notification**
The review process takes approximately 3-6 weeks. If your work is selected for
further review, we may request to arrange an appointment with you to see the
work in person. **Please do not call the gallery director to inquire if you have
been accepted.** Once the jury process is over we will begin to send back
submissions. Submissions that are not accompanied by a SASE will be
discarded.

**If your work is accepted**, you (the artist) are responsible for delivery, installation,
and take down. Information regarding: installation, take down, sales, the 15% suggested
donation, and artist receptions will be provided upon acceptance.

**Liability**
The Kriewall-Haehl Gallery is not responsible for the loss or damage of any
artwork. The artist must carry his or her own insurance. We reserve the right to
reproduce accepted works or collateral associated with the exhibition on our blog
site. **NOTE:** The Rothrock Performing Arts Center is open during school hours
and occasionally on weekends. The Kriewall-Haehl Gallery, located in the lobby
of the center, is not supervised by a gallery sitter.

If you have additional questions about the portfolio review and gallery shows,
please contact Christel Parmentier at cparmentier@prioryca.org or 650-851-8221(Monday-Friday 9:00-3:00) and she will be happy to assist you.

Christel Parmentier
Kriewall-Haehl Gallery Coordinator and Executive Assistant to the Head of
School
cparmentier@prioryca.org
Woodside Priory School
302 Portola Road
Portola Valley, CA 94028
Gallery open M-F 3:00-6:00pm
http://kriewallhaehlgallery.blogspot.com/